

**SECTION 1.09 - 1****STATEMENT OF DUTIES AND RESPONSIBILITIES****REGIONAL OPERATIONS CO-ORDINATOR**

The Regional Operations Co-ordinator (ROC) will undertake to carry out the following duties, for which he or she is responsible to the Operations Manager:

1. Undertake any of the duties laid down in Section 1.05 of this Operations Manual, "STATEMENT OF DUTIES AND RESPONSIBILITIES - PILOT EXAMINER"
2. Liaise with the CASA Flying Operations Inspectors on local operational issues and act as a contact point for the CASA District Office on operational matters.
3. Upon request by the Operations Manager approve the issue of endorsements, approvals and ratings to all levels and types of RA-Aus Pilot Certificates.
4. Plan, formulate and conduct, or cause to be conducted by suitably qualified persons, training and refresher courses for instructors, senior instructors, CFI's, Pilot Examiners and candidates for those certificates, ratings or approvals.
5. Monitor trends in training and general flying practices, and recommend to the Operations Manager, changes/amendments to the Operations Manual.
6. Liaise with and advise the Operations Manager on Operational issues, on an ongoing and regular basis.
7. Be responsible to the Operations Manager for the maintenance of a continuing high level of training practices and methods, general flying standards, pilot competency and standardisation throughout the RA-Aus.
8. Where, following a recommendation from the Operations Manager, the Board decides there is a need for a ROC and no person meeting the requirements of this Manual is available, then the Board may appoint a person with appropriate limitations placed on his/her operational privileges.
9. At the request of the Operations Manager or his/her delegate, undertake accident investigation.
10. Be responsible to the Operations Manager for reporting incidents that contravene the RA-Aus Operations Manual, and any relevant legislation as amended from time to time.
11. Be responsible to the Operations Manager for promoting positive safety culture in the RA-Aus.

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