INSTRUCTOR FORM REFERENCE TABLE

Form name	Form number	Activity	Reason
Pilot Certificate Initial Issue	RPC001	Issue of RPC	Initial issue – ab-initio
Converting Pilot Initial Issue	RPC002	Issue of RPC	Conversion from another organisation
Endorsements - issue	END001	Issue of endorsement	New endorsement issue
Endorsement recognition	END002	Issue of endorsement	Conversion from another organisation
Application for Flying Membership	MEM001	Initial membership application	Flying membership - training
Application for Non-Flying Membership	MEM002	Initial membership application	Non-flying membership – maintenance
Junior Flying Membership and Declaration	MEM003	Under 18 membership	Parent/guardian permission
Affiliate Membership	MEM004	Sport Pilot magazine	Non-flying, magazine
Club Membership	MEM005	Clubs	Membership engagement
Third Party Authorisation	MEM006	Make changes to another members information	Approval to make changes – privacy requirements
Reactivation Flying and Junior membership	MEM007	Existing membership – flying and junior	Reactivating existing Flying and Junior members who have lapsed membership
Reactivation Non-flying and Affiliate membership	MEM008	Existing membership –non-flying and affiliate	Reactivating existing Non-Flying and Affiliate members who have lapsed membership
Junior Declaration	MEM009	Parent/Guardian declarations	For students under the age of 18 who require parent/guardian declaration
Medical Declaration	MED001	Member driver licence declaration and doctors statement	For basic driver licence health standard or doctor declaration if a medical condition exists
COVID-19 Student Health Declaration	MED002	COVID-19 compliance	Flight training – COVID safe
Instructor Medical Form	MED003	Confirmation of medical standard	Use of alternate medical standard to CASA medicals
BFR (for RPC)	BFR001	Notification of BFR using RAAus aircraft	RAAus compliant BFR (do not use for completion of a CASA AFR)
Combined RAAus/SAFA BFR	BFR002	BFR in Group B by RAAus or SAFA CFI	For where access to RAAus Group B CFIs is geographically limited
COVID-19 Observed BFR	BFR003	Observed BFR	COVID safe BFR (note pilot must hold a current BFR at the time of the flight)
Instructor Initial Issue or upgrade	INS001	RAAus rating or approval	RAAus rating or approval issue or upgrade
Instructor Renewal	INS002	Renewal RAAus rating or approval	Renewing RAAus rating or approval
Converting Instructor Initial Issue or Upgrade	INS003	Issue rating or approval	Conversion of another organisations rating or approval
FTS Application	FTS001	Application for FTS approval	In conjunction with CFI approval to allow RAAus flight training to be conducted
SFTS Application	FTS002	Application for SFTS	To add a satellite to an existing FTS