



## **BY-LAW No 7**

### **CLUB AFFILIATION**

#### *CONSTITUTION – SECTION B9*

##### **Definition**

1. The meaning of “club” is defined in Rule 1 of the Constitution. For the purposes of this By-Law, clubs as defined in Rule 1 shall be called “affiliated clubs”.

##### **Application for Affiliation**

2. A club seeking affiliation with the Association shall make a formal request for affiliation, signed by an appointed or elected official of the club in the form of application set out at Annex A to this By-Law, and provide a list of club members for determination of RA-Aus financial membership.

##### **Affiliation Processing and Eligibility for Affiliation**

3. On receipt, the request for affiliation will be referred to the Board for approval, if eligible. To be eligible for affiliation and continued affiliation, a club must have at least seven (7) RA-Aus financial members who are not listed with another club for the RA-Aus purposes of affiliation, unless written advice is received from the member nominating the club seeking affiliation as their primary club.

##### **Transfers of RA-Aus Membership for Club Affiliation Purposes**

4. Where a RA-Aus financial member is listed with another affiliated club they must provide the RA-Aus with written notification which club or affiliated club they require their primary membership to be listed with for affiliation purposes.

##### **Club Constitution or Rules**

5. At the time of making a request for affiliation or within one month of the request and before affiliation can be approved, the club shall provide the RA-Aus with a copy of:
  - a. the club’s approved constitution or rules; and
  - b. the club’s Certificate of Incorporation (if applicable); or
  - c. the Minutes of the club’s inaugural General Meeting formalising the formation of the club; or
  - d. in the case of a long established club, some form of record acceptable to the RA-Aus verifying the official formation of the club.

##### **Incorporation**

6. The RA-Aus strongly recommends that all clubs seeking affiliation with our Association incorporate themselves in accordance with their respective State Government legislation to provide cover for their officials and members in their activities.



### **Approval of Affiliation**

7. On approval of affiliation and after receipt by the RA-Aus office of the scheduled affiliation fee, an affiliated club shall be notified of its affiliation.

### **Suspension of Affiliation**

8. If the RA-Aus financial membership of an affiliated club falls below the seven members required by Clause 3 of this By-Law, the club's affiliation shall be suspended until such time as it has the required RA-Aus financial membership. A suspended affiliated club shall lose all its affiliation entitlements while suspended.

### **Affiliated Club's Membership Lists**

9. Clubs approved for affiliation with the RA-Aus are required to provide a list of their membership for verification of RA-Aus financial membership:
  - a. on renewal of their annual membership fee;
  - b. when required by the Secretary of RA-Aus

### **Clubs Affiliated with RA-Aus at the Date of Adoption of this By-Law**

10. Clubs which have been approved for affiliation prior to the adoption of this By-Law shall provide a copy of the documents required by Clause 5 of this By-Law, within six months of this By-Law becoming effective. Clubs failing to comply with this Section of the By-Law will be suspended until the requirement has been met.

### **Review of Affiliation**

11. The continued affiliation of a club shall be reviewed by the Board from time to time. If an affiliated club is deemed to be in default of this By-Law, or is unfinancial, the Board may suspend or cancel its affiliation after notice has been served on the affiliated club at its last address advised to the RA-Aus office.

### **Annex: A Application for Affiliation**

ABN 40 070 931 645  
3/1 Pirie Street,  
PO Box 1265  
FYSHWICK ACT 2609



Phone: (02) 6280 4700  
Fax: (02) 6280 4775  
E-mail: [admin@raa.asn.au](mailto:admin@raa.asn.au)  
Web: [www.raa.asn.au](http://www.raa.asn.au)

## ANNEX A

### BY-LAW No 7

#### APPLICATION FOR AFFILIATION

**NAME OF CLUB :** \_\_\_\_\_

**TITLE OF OFFICIAL :** \_\_\_\_\_

**ADDRESS FOR NOTICES :** \_\_\_\_\_

As a duly appointed official of the above Club I have been authorised to apply for affiliation with Recreational Aviation Australia Inc. In making this application the Club agrees to abide by the Constitution and Rules, and By-Laws, of Recreational Aviation Australia Inc.

The following supporting documents are attached in accordance with By-Law 7:

Club Membership List

Certified copy of Club Constitution or Rules

Copy of Certificate of Incorporation

Certified copy of Minutes of Inaugural General Meeting;  
Or other documentary proof of formation

Scheduled Fee of \$100.00

**SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_ / \_\_\_ / \_\_\_

**FULL NAME:** \_\_\_\_\_

**COMMON SEAL:**